



**DEPARTMENT OF THE AIR FORCE**  
**HEADQUARTERS UNITED STATES AIR FORCE**  
**WASHINGTON DC**

MEMORANDUM FOR ALMAJCOM-FOA-DRU/XP

FROM: HQ USAF/XPM  
1070 Air Force Pentagon  
Washington, DC 20330-1070

SUBJECT: Defense Reform Initiative Directive (DRID #20), Review of Inherently Governmental Functions

Defense Reform Initiative Directive #20 (Atch 1), Review of Inherently Governmental Functions, directs DoD Components to code functions and positions that are inherently governmental, commercial activities (exempt from competition), and commercial activities (subject to competition) by 31 Oct 98. The results of the coding will be reviewed by OSD and DoD Components to ensure uniform application. The results of the review will be briefed to the Defense Management Council and compiled into the DoD FY98 Commercial Activities Inventory for submission to Congress in Jan 99.

The DoD Components must brief their supplemental instructions to the OSD SES/Flag Officer DRID #20 Working Group not later than 30 Jun 98. In addition, components are required to provide interim progress reports to ensure completion by 31 Oct 98. In November, the OSD DRID #20 Working Group will review the Components' Inventory to identify functions that must be performed by government employees and functions that should be subject to competition. The results of the AF coding will be subject to many reviews and audits (including GAO); therefore, it is essential that our results are defensible. AF/CV reinforced the importance of this effort in a recent memo (Atch 2).

In preparation for the 17-19 Jun 98 scheduled MAJCOM video teleconferences, Attachment 3 provides the DRID #20 Air Force implementation package. HQ USAF functional area managers (FAM), with assistance from AF/XPM, have developed specific guidance and a comprehensive process to complete DRID #20. It is critical that you follow the procedures laid out in that attachment in order for us to meet the OSD suspense. A general process chart and associated milestones are shown at Attachment 4.

It is essential that we continue the dialog as we complete this critical review. The results will have important implications for our Air Force for many years to come.

My AF/XPMR points of contact are Major Andy Baker, DSN 223-4153 or Mrs. Annie Andrews, DSN 225-7076.

Attachments:

1. DEPSECDEF Memo, 16 Jan 98
2. AF/CV Memo, 18 May 98
3. DRID #20 Implementation Package
4. DRID #20 Process and Timeline Chart

cc:

Distribution C